

EXECUTIVE DECISION

made by a Council Officer




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD16 24/25

Decision	
1	Title of decision: Contract Award for Refurbishment Works at Honicknowle Youth Centre
2	Decision maker (Council Officer name and job title): Gary Walbridge, Interim Strategic Director for Adults, Health and Communities
3	Report author and contact details: John London, Senior Project Manager, john.london@plymouth.gov.uk, 01752 307781
4a	<p>Decision to be taken:</p> <ol style="list-style-type: none"> To approve the contract award to TEC Construction (Holdings) Ltd; To approve Plymouth City Council to enter into contract with the above contractor for the delivery of refurbishment works for the value of £557,462.54.
4b	<p>Reference number of original executive decision or date of original committee meeting where delegation was made:</p> <p>L10 23/24 Acceptance of Youth Investment Fund and delegation for spending to the Strategic Director for People</p>
5	Reasons for decision: To allow Youth Investment funding along with Improvement to the Corporate Estate funding and Climate Emergency Investment funds to be spent on a range of refurbishment works at Honicknowle Youth Centre. This will increase the service offer to the community while also addressing outstanding issues with the building.
6	<p>Alternative options considered and rejected:</p> <ol style="list-style-type: none"> Do nothing: Rejected, as this would lead to the loss of Youth Investment and CEIF funding; Use Council funds instead of external grant funding: Rejected, as this is not viable in current conditions although some ICE funds have been included on the project.
7	Financial implications and risks: Youth Investment funding is required to be spent and the youth centres open by 31 March 2025.

	<p>Revenue Implication: The cost of appropriate project management staff time associated with the delivery of the project is included in a revenue grant supplied through the Youth Investment Fund.</p> <p>The contracts are to be met by the already approved combined capital budget for these three projects which is currently £3.4m made up of £1.8m from Youth Investment Funding, £600k from ICE funding and £1m from CEIF funding.</p> <p>Delivery for the project will be in 2024/25.</p>			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
8b	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	The provision of Youth Services and improving Youth Centre / CYPFS buildings contributes to the Corporate Plan by helping to keep children, adults and communities safe, by providing quality public services and focusing on prevention and early intervention. Changes to our physical estate will allow to change and increase the services delivered from our buildings, it will enable us to better work alongside other services in the community and will also allow us to increase the number of young people who can gain access to our buildings and services.		
10	Please specify any direct environmental implications of the decision (carbon impact)	Changes to our buildings will allow us to improve the green credentials in our estate.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	X	(If no, go to section 13a)
12a	Reason for urgency:			

I2b	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Which Cabinet Member's portfolio does this decision relate to?	Councillor Jemima Laing (Deputy Leader/ Children's Social Care, Culture and Communications). Councillor Chris Penberthy (Cabinet Member for Housing, Cooperative Development and Communities)		
I3b	Date Cabinet Member consulted	13/6/24		
I3c	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	X	(If no go to section 14)
I3d	Which other Cabinet member's portfolio is affected by the decision?	N/A		
I3e	Date other Cabinet member(s) consulted	N/A		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	
I5	Which Corporate Management Team member has been consulted?	Name	Gary Walbridge	
		Job title	Interim Strategic Director for Adults, Health and Communities	
		Date consulted	12/08/2024	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS3I 24/25	
		Finance (mandatory)	DJN.24.24.061	
		Legal (mandatory)	LS/00003626/3/LB/09/08/24	
		Human Resources (if applicable)		
		Corporate property (if applicable)		
		Procurement (if applicable)	SN/PS/744/ED/0824	
Appendices				

17	Ref.	Title of appendix						
	A	Briefing report						
	B	Contract Award Report (Part I)						
	C	EIA						
	D	Climate Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No	X					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Contract Award Report (Part II)			X				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	12/08/2024			
Print Name	Gary Walbridge							